

# OAK PARK BUSINESS DISTRICT (ASSOCIATION)

Oak Park Business Association  
Sacramento, CA 95817  
**Board of Directors Meeting Minutes**  
Wednesday, September 13, 2023  
11:30 a.m. to 1:00 p.m.

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## **WELCOME AND INTRODUCTIONS**

Sam Allen Chairman/President of the Board of Directors, called the meeting to order at 11:33 a.m.

Board members present: Allen, Baginski, Vrilakas, Eldridge, Edwards, Jennings, Nava, Miller and Hall.

Board members absent: Benjamin, Mullen, Godamunne, McKinney and Davis.

Also in attendance: Rooney, Burks, Meeks, Rehn, Ramirez and Madderra.

## **PUBLIC COMMENT**

None given.

## **APPROVAL OF THE MINUTES**

On a motion from Director McKinney, seconded by Director Miller, the minutes of the May 2023 Board of Directors were unanimously approved by the Board (Board Members present for the vote, but absent from the May meeting, abstained).

## **PRESENTATIONS**

Mr. Rooney reported that the OPBA intern with PilotCity was unable to attend. He gave an update on the internship program.

## **NEW BUSINESS**

The Board reviewed the draft 2024 Budget (first review). He presented support materials (budget considerations summary sheet). The Board discussed a number of line items. There were no changes to the draft. Two related report back items: admin fees (proposed cost of living adjustments) and investment opportunities for the reserve funds. The Board suggested a Personnel Committee review administrative expense for a report back in September.

No action was taken under New Business.

## **OLD BUSINESS**

The Board discussed the Small Emerging Business Grant program and the upcoming September 29<sup>th</sup> deadline. The process and tentative schedule were discussed. No action was taken.

The Board reviewed other projects under Old Business, including an update on the Oak Park Entry Sign (reviewed estimate). No action taken.

The Board received updates (and provided some input) on OP events, including the Peoples Beer Festival, the OP Farmers Market and First Fridays. No action was taken.

Mr. Rooney suggested scheduling a OPBA Discussion Group in October to review Board Policies.

#### **FINANCIAL REVIEW**

Mr. Rooney reviewed the 2<sup>nd</sup> Quarter report and previewed the 3<sup>rd</sup> Quarter report that would be shared at the November meeting. No action was taken.

#### **REPORTS**

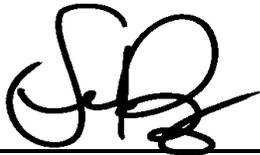
Reports were shared regarding maintenance, public safety and security. Partner groups also gave updates and shared announcements, including the OP Film Festival (Oct. 10-15) and the People's Beer Festival (Oct 14).

#### **ANNOUNCEMENTS**

Next Board meeting will be scheduled for November 8, 2023.

#### **ADJOURNMENT**

Meeting was adjourned at 12:45 p.m.



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Seann Rooney  
Executive Director, OPBA

Information provided: draft budget, budget considerations summary, agendas and minutes