

OAK★PARK

May 24, 2024

Susanne Tam
City of Sacramento
Finance Department
915 I Street, 5th Floor
Sacramento, CA 95814

Dear Ms. Tam:

Attached you will find the FY 2024/25 Annual Report for the Oak Park Property and Business Improvement District (OPPBID). This report outlines our Budget, Service Plan and Assessment Recommendations for the coming Fiscal Year 2024/25.

I have included a budget summary for the district as outlined in the Management District Plan (MDP), which was adopted in 2016. The first assessments were distributed to the district in 2017. The Board of Directors increased the assessment three years ago, but have not elected to increase the assessment since that time. A summary table of the assessment calculation and estimated revenues (for the duration of the new district) is included in this report.

The projects and programs in the new MDP are consistent with those outlined in the previous plan, with some minor adjustments to the allocations. The OPPBID will continue to actively manage safety and security programs, as well as maintenance and economic development efforts. A detailed annual budget is reviewed at two consecutive Board meetings and it was unanimously approved by the Board of Directors on January 10, 2024.

We look forward to sharing successes in the coming year. Thank you for your continued support and guidance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Seann Rooney', with a stylized flourish at the end.

Seann Rooney
Executive Director

Attachments

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Fiscal Year 2024/25

ANNUAL REPORT AND BUDGET ESTIMATES

The Oak Park Property and Business Improvement District (OPPBID) renewed for an additional 10-year term in the Summer 2016. At the conclusion of the renewal process the organization made some administrative changes, but the Board continues to focus Image Enhancement, Safety, Security, Maintenance and Special Events.

The assessment methodology is based on parcel size, type and benefit zone.

Parcel Type	Rate	
	Zone 1	Zone 2
Standard	\$0.149375	\$0.050181
Public Housing	\$0.072100	\$0.072100
Private Tax-Exempt	\$0.038213	\$0.012226

The prospective assessment schedule (pending board action to increase annual assessments), as outlined in the Management District Plan (MDP), was as follows:

Year	Maintenance, Security & Infrastructure	Contingency, Advocacy & Administration	Image Enhancement	Total Budget
2017	\$211,130.77	\$79,973.78	\$28,790.56	\$319,895.10
2018	\$217,464.69	\$82,372.99	\$29,654.28	\$329,491.95
2019	\$223,988.63	\$84,844.18	\$30,543.90	\$339,376.71
2020	\$230,708.29	\$87,389.50	\$31,460.22	\$349,558.01
2021	\$237,629.54	\$90,011.19	\$32,404.03	\$360,044.75
2022	\$244,758.42	\$92,711.52	\$33,376.15	\$370,846.10
2023	\$252,101.18	\$95,492.87	\$34,377.43	\$381,971.48
2024	\$259,664.21	\$98,357.66	\$35,408.76	\$393,430.62
2025	\$267,454.14	\$101,308.39	\$36,471.02	\$405,233.54
2026	\$275,477.76	\$104,347.64	\$37,565.15	\$417,390.55

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The property owners in the OPPBID have approved the following budget for FY 2024/25 (detailed worksheets used by the Board of Directors to outline program allocations are not shown in this report):

Service	Percentage	Zone 1	Zone 2
Maintenance, Security & Infrastructure	66%	\$141,146.17	\$72,711.66
Contingency, Advocacy & Admin	25%	\$53,464.49	\$27,542.31
<u>Image Enhancement</u>	9%	<u>\$19,247.22</u>	<u>\$9,915.22</u>
Sub-Total (Zone)	100%	\$213,857.88	\$110,169.20
Total Annual Budget			\$324,027.08

Note: totals have been rounded in calculation

GENERAL OVERVIEW OF SERVICES

Maintenance and Security

The Maintenance and Security programs are the two largest efforts in the business district. We have contracted for maintenance services since the inception of the district. Services include ongoing trash pickup (this includes the servicing of our district trash cans), graffiti abatement and addressing other issues in the district (e.g. illegal dumping). Security services are provided, by contract, in the district and include daily patrols and dispatch services available 24 hours a day, seven days a week.

Advocacy and Administration

Although we maintain a modest advocacy program, activities include coordination with public agencies, promotional efforts (events, etc.) and regular communications on projects and items related to the vibrancy of the district. The district contracts with a part-time staff member for administrative services and program management.

Image Enhancement

Although the Image Enhancement program receives the smallest contribution of PBID funds, the program has had a tremendous impact in the community, through the engagement of Board Members and the coordination of in-kind contributions from other community partners. Funding is dedicated to community events, programs that focus on the positive promotion of the district, and to enhanced communications with the public, businesses and property owners.

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Total Assessment (Calculated by APN)

APN	AMOUNT
0100251020000	\$2,294.40
0100252019000	\$1,732.74
0100252020000	\$1,912.00
0100252021000	\$4,932.36
0100254020000	\$3,340.76
0100255001000	\$1,041.14
0100255002000	\$954.50
0100255003000	\$954.50
0100255016000	\$4,003.24
0100301009000	\$1,350.44
0100301014000	\$1,078.48
0100303003000	\$691.90
0100303004000	\$1,723.48
0100303005000	\$967.94
0100304002000	\$862.64
0100304003000	\$1,729.00
0100304009000	\$1,344.36
0100304011000	\$2,307.84
0100306008000	\$586.94
0100306009000	\$249.68
0100306011000	\$2,078.44
0100306014000	\$978.24
0100307001000	\$187.80
0100308001000	\$890.26
0100308004000	\$429.30
0100308005000	\$303.22
0100308006000	\$707.44
0100308014000	\$18.66
0100308015000	\$856.50
0100308016000	\$1,405.46
0100312001000	\$2,084.08
0100312015000	\$10,410.84
0100313001000	\$185.36
0100315001000	\$478.00
0100315002000	\$1,314.50
0100315011000	\$896.24
0100315012000	\$896.24
0100315016000	\$896.24

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01003150170000	\$896.24
01003150180000	\$896.24
01003220170000	\$896.24
01003220180000	\$896.24
01003220190000	\$896.24
01003220210000	\$836.50
01003220250000	\$1,519.28
01003730020000	\$298.74
01003730030000	\$883.24
01003730040000	\$896.24
01003730080000	\$722.96
01003730170000	\$1,831.00
01003730180000	\$1,434.00
01003740020000	\$120.74
01003740080000	\$650.66
01003740090000	\$1,106.10
01003740150000	\$455.44
01003740170000	\$1,604.94
01003750050000	\$910.88
01003750060000	\$896.24
01003750090000	\$476.64
01003750100000	\$420.78
01003760010000	\$780.78
01003760020000	\$548.04
01003760050000	\$582.10
01003770010000	\$842.88
01003770020000	\$896.24
01003770030000	\$896.24
01003770110000	\$896.24
01003770140000	\$896.24
01003770170000	\$1,794.44
01003770180000	\$3,492.08
01003810010000	\$1,366.48
01003810070000	\$229.26
01003810080000	\$242.60
01003810110000	\$233.02
01003810190000	\$859.26
01003820010000	\$672.92
01003820020000	\$588.22
01003820030000	\$754.64
01003820040000	\$973.76
01003820050000	\$715.80

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01003820060000	\$381.34
01003830030000	\$761.20
01003830120000	\$1,853.28
01003830130000	\$1,523.62
01003830140000	\$1,232.78
01003850050000	\$910.88
01003850120000	\$896.24
01003850140000	\$1,309.86
01003850150000	\$1,073.24
01004200060000	\$1,478.66
01004200070000	\$880.26
01004200150000	\$663.66
01004200170000	\$302.62
01004200180000	\$339.22
01004200190000	\$197.92
01004200200000	\$185.82
01004200210000	\$161.46
01004200220000	\$161.32
01301330200000	\$196.70
01301330210000	\$131.16
01301330220000	\$109.28
01301330250000	\$3,563.00
01301360010000	\$175.62
01301360050000	\$87.40
01301360150000	\$10,579.66
01301410040000	\$961.96
01301410050000	\$841.72
01301410060000	\$1,055.62
01301410070000	\$455.44
01301410080000	\$520.56
01301410090000	\$910.88
01301410100000	\$826.04
01301410130000	\$696.20
01301410140000	\$558.62
01301420110000	\$219.82
01301420120000	\$648.90
01301420130000	\$677.44
01301420260000	\$458.88
01301420370000	\$4,773.80
01301420380000	\$1,344.36
01301420390000	\$792.04
01301420400000	\$490.26

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01301420410000	\$383.92
01301430040000	\$418.24
01301430080000	\$896.24
01301430300000	\$125.58
01301430310000	\$1,792.50
01301430320000	\$896.24
01301430380000	\$8,165.74
01301430390000	\$229.30
01301510030000	\$373.28
01301510040000	\$455.44
01301510050000	\$1,805.94
01301520010000	\$1,540.92
01301520060000	\$1,431.46
01301520070000	\$1,172.88
01301530010000	\$478.00
01301530130000	\$337.60
01301530140000	\$467.90
01301530170000	\$56.54
01301530180000	\$520.56
01301530410000	\$345.28
01301530450000	\$455.44
01301530480000	\$2,868.00
01301530490000	\$394.94
01301530500000	\$1,561.56
01301540310000	\$983.92
01301540330000	\$4,388.32
01302430430000	\$9,399.30
01302440270000	\$9,202.58
01302510010000	\$33,225.44
01302510020000	\$1,366.48
01302510050000	\$183.10
01302510090000	\$183.42
01302510100000	\$715.80
01302510110000	\$715.80
01302510270000	\$550.26
01302510280000	\$736.70
01302830480000	\$2,317.04
01302910300000	\$1,874.10
01302920030000	\$322.10
01303010130000	\$581.06
01303540060000	\$845.90
01303540070000	\$845.90

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01303540080000	\$875.78
01303540090000	\$659.92
01303540100000	\$743.58
01303540110000	\$98.34
01303540120000	\$249.80
01303540130000	\$249.80
01303540140000	\$249.80
01303540150000	\$87.40
01303540160000	\$126.44
01303550070000	\$478.92
01303550080000	\$109.28
01303550090000	\$291.90
01401310240000	\$443.26
01401310270000	\$1,490.76
01401310310000	\$845.90
01401320010000	\$29,280.48
01401320160000	\$520.56
01401320170000	\$550.58
01401410510000	\$611.02
01401410520000	\$1,292.88
01401710140000	\$484.86
01401710240000	\$1,264.30
01401710270000	\$2,667.50
01401720010000	\$252.34
01401720280000	\$806.62
01401720290000	\$537.74
01401720300000	\$612.40
01401720310000	\$1,163.62
01401730010000	\$909.98
01401730180000	\$695.62
01401740160000	\$652.76
01401740170000	\$780.78
01402020020000	\$437.16
01402020030000	\$6,164.18
01402020160000	\$1,158.52
01402020170000	\$306.00
01402020180000	\$174.88
01402020190000	\$677.64
01402020200000	\$590.16
01402020210000	\$502.76
01402020220000	\$918.06
01402020230000	\$568.34

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01402020240000	\$708.20
01402020250000	\$507.78
01402020260000	\$359.78
01402020270000	\$196.70
01402020280000	\$197.90
01402020290000	\$413.24
01402020300000	\$284.16
01402020310000	\$349.76
01402020320000	\$344.74
01402020330000	\$284.16
01402020340000	\$240.86
01402020350000	\$240.86
01402020360000	\$331.18
01402020370000	\$284.16
01402020380000	\$218.58
01402020390000	\$240.46
01402310430000	\$6,426.46
01402310460000	\$12,612.54
<u>01402310490000</u>	<u>\$321.50</u>
Total	\$324,027.08